

***Draft*** Minutes  
Health Practitioners' Monitoring Program  
Monitoring Program Committee  
July 20, 2018

**Call to Order:** A meeting of the HPMP Monitoring Program Committee was called to order at 9:00 a.m. at the Department of Health Professions office, Perimeter Center, 2<sup>nd</sup> Floor Conference Center

**Presiding:** Bruce Overton, DDS, Committee Chair

**Members Present:** Charles Williams, M.D.  
David Boehm, LCSW  
Toni Parks, RN  
Randy Ferrance, M.D.

**Others Present:** Barbara Allison-Bryan, M.D., Chief Deputy Director, DHP  
Joel Steinberg, M.D., Medical Director, VA HPMP  
Janet Knisely, Ph.D., Administrative Director VAHPMP  
Michael Fox, M.D., VA HPMP  
Peggy Wood, Program Manager, DHP

**Disposition of Minutes:** The May 2018 minutes were approved with corrections. Motion made by Boehm, seconded by Williams, passed unanimously.

**New Business:** Wood requested approval of the proposed meeting dates for 2019. Motion to approve was made by Ferrance and seconded by Boehm, passed unanimously. Once meeting rooms are secured the schedule will be posted on the HPMP webpage.

Dr. Allison-Bryan gave an update on activities throughout the agency. The security inspection of the building was completed and new measures have been implemented. Applications were received from 51 pharmaceutical processors seeking a permit from the Board of Pharmacy pursuant to § 54.1-3408.3 to cultivate Cannabis plants for the production of cannabidiol oil or THC-A oil, and dispense the oil to patients registered by the Board of Pharmacy for treatment or to alleviate the symptoms of any diagnosed condition or disease determined by the physician to benefit from such use. One processor will be permitted for each health service area established by the Board of

Health. Dr. Allison-Bryan also explained that the Nurse Practitioner's authority is now expanded to allow them to work autonomously after 5yrs of full time equivalency experience in their specialty area.

**New Business contd:**

**The Committee moved to certify:**

Requests to Vacate stays: 4983, 5291 and 5215

Dismissals due to Resignation: 5443, 5373, 5498, 5505, and 5525.

Urgent dismissals: 5450, 5369, 5258, 5434, and 5409

Motion was made by Ferrance, seconded by Boehm, passed unanimously.

**Report from VCUHS:**

Dr. Michael Fox was introduced to the Committee. He is an addiction medicine Fellow in the Department of Psychiatry now working with VCU HPMP. Dr. Knisely reported that work is underway to update the exhibit materials for the program. She also said that we hope to have a report from the marketing efforts at the next meeting. This was on the agenda for today however the individual could not be present due to health reasons.

The workplace monitoring reports are the last reports to be programed to be ready by July 25<sup>th</sup> in the EMR.

VCU-HPMP now has bloodspot test kits. After staff training is completed PETH tests can be completed on site.

Q&A results indicate that in the near future the elimination of duplicate data bases will occur.

Dr. Knisely also reported that ethyl alcohol has been removed from some screening panel protocols. Some will only have ETG/ETS due to an increase in results indicating ethyl alcohol. Most have glucose present possibly related to diabetics spilling glucose.

A breakdown of average age by profession was distributed in response to a committee member's request at the May meeting.

**Closed Session:**

The Committee moved to enter closed session at 10:03 a.m.. Motion by Williams, second by Parks.

**Open Session:**

The committee meeting resumed in open session at 10:54 a.m.. and moved that the Committee certify that only public business matters lawfully exempted from open meeting requirements and only such public business matters as were identified in the motion for closed meeting were heard, discussed or considered during the closed meeting just concluded..

Matters from the closed session included:

A request to extend the contract of 4703  
Clarification of return to work language in the report reviewed pertaining to 5127.

Dismissals: 5360, 5489, 5501, 5504, 5347, 5175 and 5486.  
Successful Completion 4690, 4644, 4680, 4683, 4692, 4697, 4701, 5053, and 4668.

Motion to approve the matters reviewed in closed session made by Williams and second by Parks, passed unanimously.

**Adjournment:**

The meeting adjourned at 11:05 a.m. Motion to adjourn made by Williams, seconded by Boehm.

**Next Meeting:**

The next scheduled meeting is September 21, 2018.

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Peggy Wood  
Recorder